



# The Kemsing Singers

A British Registered Charity. Registered Number 280931

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## RULES

### Rule 1 NAME AND OBJECTS

The Society shall be called the Shorehill Music Society, otherwise known as the Kemsing Singers. Its objects are to educate the public in the arts and sciences, in particular the art and science of music, by the presentation and practice of choral and other music.

### Rule 2 POWERS

In furtherance of the above objects, but not further or otherwise, the Society shall have the following powers.

- (a) the making of grants to any person, or body of persons, for the purpose of giving public performances of choral or other musical works or to other charitable bodies of all kinds,
- (b) the hiring of halls, theatres and other buildings,
- (c) the establishment and maintenance of a public library,
- (d) the publication and distribution of musical publications of every description,
- (e) the hiring of music and of musical instruments.

### Rule 3. MEMBERSHIP

- (a) Singing membership shall be open to any person over the age of sixteen years on payment of the prescribed fee.
- (b) Conditions governing Associate Membership and Student Membership shall be laid down from time to time by the Committee.

### Rule 4 ORGANISATION AND MANAGEMENT

- (a) Society's Year: The Society's year shall comprise an Autumn Season from September to December and a Spring Season from January to June, or such longer periods as the Committee shall decide.

(c) Annual General Meeting:

(i) The A.G.M. shall be held at the beginning of each Autumn Season.

(ii) The A.G.M. shall, by a majority vote of the Members present,

(a) elect a Committee to serve for the ensuing Society Year, comprising a Chairman, a Vice-Chairman, a Secretary, a Treasurer and four other members, each of whom shall represent the Soprano, Contralto, Tenor and Bass sections respectively, provided always that, if approved in advance by a majority of those voting at the A.G.M., any one of the Chairman, Vice-Chairman, Secretary or Treasurer may also represent one of the said sections, and in such case, the size of the Committee shall be reduced accordingly. (b) appoint a Conductor, Musical Advisor and/or Accompanist and Public Relations Officer as *ex officio* Committee Members, (c) appoint a Librarian and an Auditor, (iii) The Secretary shall keep minutes of each A.G.M. which shall be circulated in advance of the following A.G.M. and signed as correct, or correct as amended, by the Chairman, subject to approval by the Meeting.

(c) Special General Meeting:

An S.G.M. shall be held at the discretion of the Committee or following a request by any three Members of the Society. Minutes shall be kept, read and signed as in 4(b)(iii) at the following General Meeting.

(d) Committee:

(i) Except as provided elsewhere in these Rules, all decisions concerning the operations of the Society shall be taken by the Committee on a majority vote.

(ii) The Secretary shall keep minutes of each Committee Meeting and signed as correct, or correct as amended, by any one Committee Member (save for the Secretary) then present.

(iii) The Committee shall constitute a Charity Trust for the advancement of musical education, as agreed unanimously by the Membership at a Special General Meeting held on the 28th day of January 1980.

(iv) The Committee shall have power to appoint at any time a new Committee Member from the singing membership, in the event that a casual vacancy on the Committee occurs. Any Committee Member so appointed shall hold office only until the next Annual Meeting following his or her appointment, and shall then be eligible for re-election.

Rule 5. FINANCE

- (a) Financial Year: The Society's financial year shall be from the first day of August to the 31st of July.
- (b) Funds and Accounting:
  - (i) The Treasurer shall be responsible for the funds of the Society, which funds except for monies kept in hand for cash disbursements shall be kept in an account with a bank approved by the Committee, in the name of the Kemsing Singers.
  - (ii) The Treasurer shall prepare at the end of each Financial Year a statement of income and expenditure from that Financial Year and of any balance held.
  - (iii) Each statement shall be audited and certified by the Auditor and copies made available to each Member.
  - (iv) The subscription payable by a Member for Singing Membership or Associate Membership shall be paid each Society Year as agreed at the A.G.M.
- (c) The income of the Society whencesoever derived shall be applied towards promoting the objects of the Society as set forth above and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Society except in payment of legitimate expenses incurred on behalf of the Society.

Rule 6. GENERAL

- (a) Records: The Minutes file, correspondence file and other records shall be open to inspection by any Member upon written application to the Secretary.
- (b) Library: The Librarian shall report to the Committee at the end of each Season details of the stocks of music held.
- (c) Alteration to Rules: These Rules shall not be altered except by a two-thirds majority of Members attending an Annual or Special General Meeting, and no alteration to Rule 1 or to this Rule may be made without the prior consent of the Charity Commissioners, and no alteration or deletion or addition may be made to the Rules, the effect of which would cause the Society at any time to cease to be a charity in law.

(d) Rule 7. DISSOLUTION

(f) In the event of the Society being wound up, any assets remaining upon dissolution after the payment of proper debts and liabilities shall be transferred to a charitable institution or institutions having similar objects to those of the Society.

(e) CHAIRMAN:

6th May, 1966, as amended from time to time at subsequent A.G.M.s and S.G.M.s up to and including that of 3<sup>rd</sup> September 2012.